

OUTSIDE REFFERALS

PURPOSE

- To ensure patients undergoing an MRI examination through the referral process are processed properly and safely.

PROCEDURE

- Outside referrals are scheduled through Central Scheduling.
- All outpatient referrals must have a written order for the MR examination.
- The outside institution/facility is responsible for all transportation and nursing care needed. In the event of an emergency, a nurse must monitor the patient for the entire stay in the MRI department area.
- When requested, Radiology personnel will provide a disc of the examination to be sent with the patient. The report will be forwarded to the ordering physician once the examination has been read by a radiologist.
- If screening radiographs are needed prior to the MRI examination, they can be obtained elsewhere or performed on site immediately prior to the MRI examination. Outside radiographs must accompany the patient.