

OUTSIDE REFFERALS

PURPOSE

- To ensure patients undergoing an MRI through the referral process are appropriately screened and safely imaged.

PROCEDURE

- Outside referrals are scheduled through Central Scheduling.
- All outpatient referrals must have a written order for the MRI.
- The outside facility is responsible for all transportation and nursing care needed. In the event of an emergency, a nurse must monitor the patient for the entire stay in the MRI department area.
- When requested Radiology personnel will provide a disc of the examination to be sent with the patient. The report will be forwarded to the ordering physician once the examination has been read by a radiologist.
- If screening radiographs are required prior to the MRI, they can be obtained at an outside facility or by performed on site immediately prior to the MRI examination. Outside radiographs must accompany the patient (i.e. reports without accompanying images are not acceptable).