

### 1. CLICK THIS ICON TO LAUNCH ZOOM MEETING



### 2. CLICK LAUNCH MEETING

Your meeting has been launched

Don't see your Zoom meeting?

By joining a meeting, you agree to our [Terms of Service](#) and [Privacy Statement](#)

Launch Meeting

### 3. CHECK THE BOX AND CLICK OPEN

**This site is trying to open Zoom Meetings.**

https://ascension.zoom.us wants to open this application.

Always allow ascension.zoom.us to open links of this type in the associated app

Open

Cancel

#### 4. ENTER YOUR NAME AND CLICK JOIN MEETING

 Zoom



### Enter your name


Remember my name for future meetings

By clicking "Join", you agree to our [Terms of Service](#) and [Privacy Statement](#).

Join Meeting

Cancel

#### 5. CLICK JOIN WITH AUDIO

 Choose ONE of the audio conference options



Phone Call

**Computer Audio**

Call Me

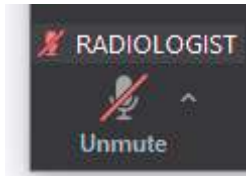
**Join with Computer Audio**

Test Speaker and Microphone

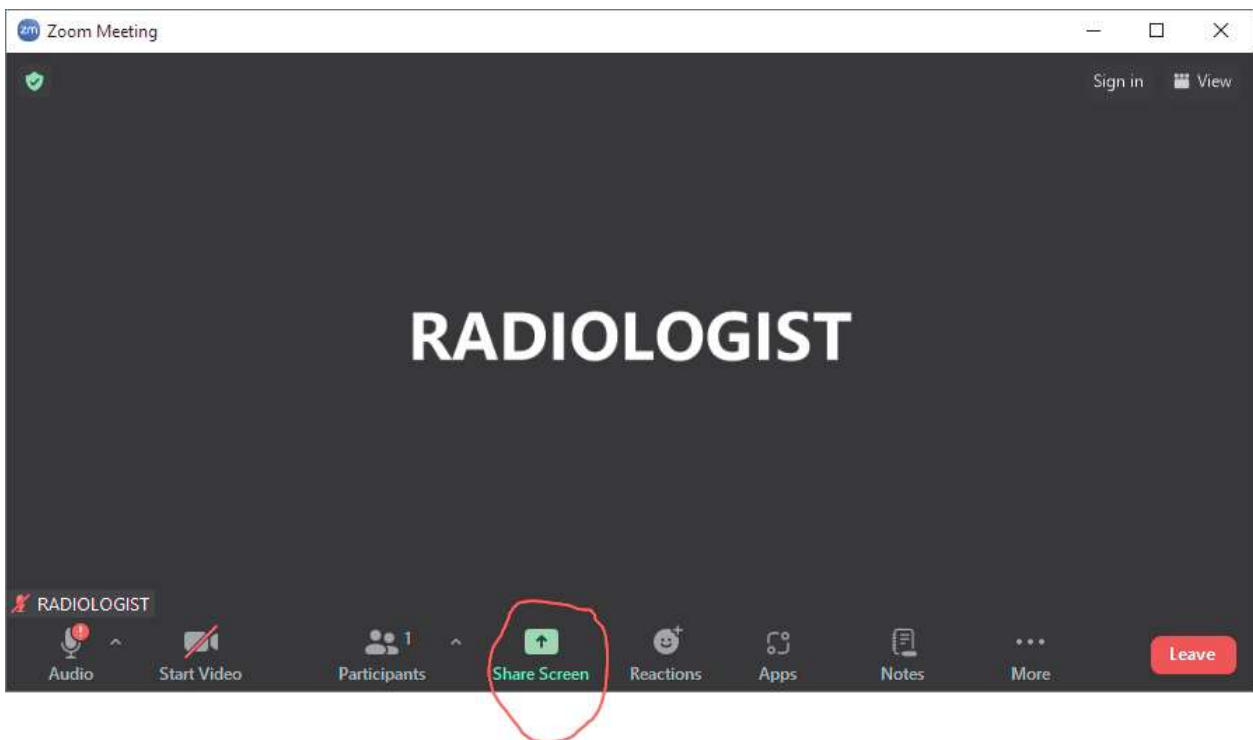
To hear others,  
click the Join Audio button

Automatically join audio by computer when joining

6. CLICK TO UNMUTE. CLICK THE UP ARROW TO MAKE SURE (2-SPEECHMIKE 3) IS SELECTED FOR THE MICROPHONE AND SPEAKER.



7. CLICK SHARE SCREEN



## 8. SELECT THE SCREEN YOU WANT TO SHARE

Select a window or an application that you want to share ✕

Basic   Advanced   Files

Screen 1   Screen 2   Whiteboard   iPhone/iPad

PANEL ZOOM INSTRUCTIONS - G...   Merge RealTime Study List   PACS Scan FLJAC   Welcome to CernerWorks! and 1 ...

Share sound    Optimize for video clip Share

## 9. CHECK STOP SHARE TO STOP SHARING YOUR SCREEN. THIS ALLOWS OTHERS TO SHARE THEIR SCREEN.

Audio   Start Video   Participants   Chat   New Share   Pause Share   Annotate   Apps   More

You are screen sharing   Stop Share

## 10. SELECT LEAVE TO END THE MEETING

RADIOLOGIST

Audio   Start Video   Participants   Share Screen   Reactions   Apps   Notes   More

Leave